

Checklist Inspection Guide for Child-serving Facility Accounts			
Client Name _____	Date _____		
Address _____	Phone _____		
Date of Previous Inspection _____	Inspector _____		
Signature of Client Upon Inspection Completion _____			
Signature of Inspector Upon Inspection Completion _____			

EXTERIOR AREAS	Yes	No	NA	Comments
1. Landscaping well maintained? (Shrubs, trees not overgrown, weeds or other plants not in contact with the structure)?				
2. Is any wood stored directly next to the foundation?				
3. Foundation area free of clutter or trash?				
4. Drainage system functioning properly, rain gutters clear and free of debris?				
5. All ventilation vents in good repair?				
6. Window wells clean?				
7. Bird feeders well maintained?				
8. Roof areas well maintained?				
9. Chimney capped to deny wildlife?				
10. Mulch touching the foundation of the home?				
11. All doors and windows pest-proof?				
12. Any wood in contact with the ground?				
13. Crawlspace access tight to deny pest entry?				
14. Foundation walls/slabs in good repair?				
15. Trash areas clean and well maintained to deny pest access or breeding?				
16. All pipe and utility line penetrations and thresholds well sealed?				
17. List of exterior pests located during the inspection or as reported by client?				
INTERIOR AREAS				
<b>Food Storage</b>				
1. Dried food properly stored?				
2. Storage containers clean?				
3. Damaged/spoiled food found and removed?				
4. Refrigerated areas clean?				
5. Overall good sanitation including underneath and behind storage areas?				
6. Other:				

Food Preparation/Distribution Areas Clean?	Yes	No	NA	Comments
1. All food preparation surfaces				
2. Food serving areas				
3. Appliances/equipment around (underneath and behind)				
4. Other:				
<b>Other Kitchen Areas Clean?</b>				
1. Dishwashing areas				
2. Garbage/trash areas				
3. Tray return area				
4. Storage area for pots/pans/plates, etc.				
5. Other:				
<b>Utility Areas and Bathrooms Clean?</b>				
1. Sinks and waterclosets				
2. Custodian's closet/work area				
3. Other:				
<b>Lunchroom Area Clean?</b>				
1. Tables/chairs				
2. Office areas				
3. Vending machine area				
4. Other:				
<b>Other Building Interior Properly Cleaned/Maintained?</b>				
1. Walls				
2. Floors				
3. Ceilings/suspended ceilings free of debris				
4. Floor drains				
5. Lighting				
6. Ventilation/Air Handling equip.				
7. All water pipes in kitchen, bath, and utility areas in good repair, not leaking and edges sealed?				
8. Other:				
<b>Recommendations to employees to aid in pest prevention:</b>				